

### Credit Account Application Form

<b>Full Trading Title:</b>			
<b>*Registered Office Address:</b>		<b>*Trading Address:</b>	
*Postcode:		*Postcode:	
<b>*Telephone:</b>		<b>Fax:</b>	
<b>*Accounts Contact:</b>		<b>E-mail:</b>	
<b>*Office Supplies Buyer:</b>		<b>E-mail:</b>	
<b>No of Employees:</b>			
1-9	<input type="text"/>	10-50	<input type="text"/>
51-100	<input type="text"/>	100+	<input type="text"/>

<b>Nature of Business:</b>	<b>Monthly Credit Limit Required: £</b>	<b>*Estimated Monthly Spend: £</b>
<b>*Company Reg. No.</b>	<b>*Date of Incorporation:</b>	

**NB: OUR CREDIT TERMS ARE STRICTLY 30 DAYS FROM END OF TRADING MONTH**

**Directors / Proprietors Details** - Must be completed for non-limited company.

<b>Name 1:</b>	Date of Birth:
Home Address:	
Postcode:	Telephone:
<b>Name 2:</b>	Date of Birth:
Home Address:	
Postcode:	Telephone:
<b>*Trade Reference 1 Name &amp; Address:</b>	<b>*Trade Reference 2 Name &amp; Address:</b>
Telephone:	Telephone:
<b>Bank Details:</b>	
Customer Name:	
Bank Name:	
Bank Address:	
Sort Code:	Account No:

**Terms & Conditions:**

- 1) Our acceptance of your application is conditional upon the understanding that our credit terms are adhered to at all times. Where accounts are overdue, deliveries will be suspended and after seven days notice proceedings may be taken for recovery of all outstanding monies plus costs.
- 2) It is a condition precedent of all contracts that property in the goods does not pass until paid for in full and we reserve the right to enter customer's premises to recover goods not paid for or, where those goods have been re-sold, the proceeds of the sale.

<b>*Authorised Signatory:</b>	
Signed:	
Print Name:	Date:

**\*Please return the original signed form along with a copy of your company letterhead**  
**All sections marked with an asterisk are mandatory**